
F. Overtime - Not everyone who works extra hours is paid overtime. This creates a hardship on the clericals. In many instances the clerical is not working so much as waiting for the supervisor to come back to the office or get out of a meeting. Sometimes the supervisor gives the clerical nothing to do until the end of the day. It is recommended that OTR publish specific guidelines on working hours and payment either in overtime compensation or compensatory time off for extra time spent in the office.

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OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Chief, Budget	7/12	VP
2	Room 1015, C of C		
3		See attached	
4	EA		
5			
6			
<input type="checkbox"/> ACTION		<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL		<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT		<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE		<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
Remarks: Georgie: Attached is an excerpt from the Task Force that [REDACTED] chaired. I'd appreciate your comment. Is it literally true that "not everyone who works extra hours is paid overtime. This creates a hardship on the clericals"? Have you had any previous indications or complaints along this line? <div style="text-align: center;">[REDACTED]</div>			
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